

# Brunskill Elementary School



**Respect – Responsibility – Ready to Learn**



## 2020-2021 School Calendar Elementary (K-8)

August 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Stat Holidays
- No school for students or teachers
- All SPS facilities closed
- STA Convention
- PD/Operations (K-12 No students)
- PD/Operations (K-8 No students)
- PD/Operations (9-12 No students)
- Student First/Last Day

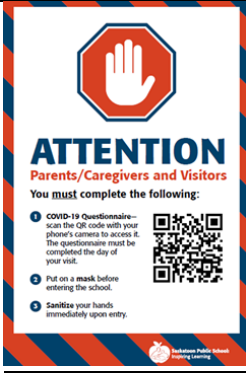
It is so nice to welcome you to the 2020-2021 school year. The purpose of this document is to outline the new safety processes and procedures that are in place for the upcoming school year. Our staff have been diligently working to create a detailed plan to address every element of daily life at school to ensure we have created a safe and caring learning environment. The following information represents our school specific plan for a safe return to school at – Brunskill Elementary School. Please note that the plan is subject to change at any time based on direction from Saskatchewan’s Chief Medical Health Officer. Changes will be communicated as they occur

### ***Safety Precautions:***

- If your child is experiencing cold or flu-like symptoms, please have them stay at home and inform the school by updating School Messenger.
- Students who experience symptoms at school will wait in our room next to the office until they are picked up by their guardian. Administration will supervise until they are picked up. Please ensure that your emergency contact information is up to date.
- *Masks:*
  - grade 4-12 students are required to wear masks when appropriate physical distancing cannot be maintained
  - pre-kindergarten – grade 3 are strongly encouraged to wear masks
  - staff are required to wear masks at all times when appropriate distancing cannot be maintained
  - when physical distancing is achievable, mask breaks may occur (i.e. outdoor learning)
  - Saskatoon Public Schools will provide one reusable mask for each student. Additional disposable masks will be made available to students when needed.
  - students are welcome to bring their own masks
  - bandanas and gaitor masks are not recommended as appropriate face coverings
  - In some situations, wearing a mask may not be possible for a student. In these instances, school staff members will work with parents/caregivers to consider accommodations. More information can be found on the CDC website.
  - all visitors must wear a mask when they enter the building
- *Ventilation:*
  - The school division has standards for the HVAC (heating, cooling and ventilation) systems in schools. Maintenance staff will ensure the proper fit of filters, conduct regularly scheduled maintenance, and complete visual inspections to ensure cleanliness and optimal operating efficiency. The operation of the entire HVAC system is verified regularly to ensure that it is functioning properly. Fresh air intake, mixing, and air exchanges will be increased whenever local weather conditions allow, in accordance with ASHRAE (American Society of Heating, Refrigerating and Air Conditioning Engineers) guidance for building operations during the covid-19 pandemic. Implementing these measures ensures the provision of safe and comfortable teaching and learning environments in all schools.
- *Facilities:*
  - room configurations in common areas (i.e. libraries) will be modified to support physical distancing
    - more guidelines are expected from our division in regard to libraries and gymnasiums
  - doorstops will be used to hold open doors for fewer touch points
  - plexiglass moisture shields have been installed at the front counter, library sign out, and at student tables where forward face seating is not possible
  - directional arrows have been installed to indicate flow of students throughout the school and classroom

- Sanitizing:
  - regular disinfection of high touch surfaces will occur
    - the disinfection of a surface is the process of applying a mixture of water and disinfectant (as per manufacturer’s recommendation) to surfaces to kill any virus that may be present
    - a spray bottle and cloth will be available in every classroom
    - classroom teachers will develop a routine within the classroom to ensure high touch surfaces are disinfected on a regular basis
    - caretaking staff will have a schedule to regular sanitize high touch surfaces
- Substitute Teacher/EA:
  - Our school division has organized substitute dispatches in school cohorts in order to minimize contact points for staff and students

**Visitors/Parents Entrance to Building:**

<ul style="list-style-type: none"> <li>• visitors/Parents should phone the front office to make an appointment prior to entering the school</li> </ul>	
<ul style="list-style-type: none"> <li>• visitors/parents are required to complete the health questionnaire when they enter the building</li> </ul>	
<ul style="list-style-type: none"> <li>• visitors/parents are required to wear a mask and sanitize prior to entering the school</li> </ul>	
<ul style="list-style-type: none"> <li>• sanitizing station is located in the front entrance</li> </ul>	
<ul style="list-style-type: none"> <li>• If you do not have a mask, one can be provided to you by our administrative assistant</li> </ul>	

**Enter/Exit at Bell Times (8:50 & 3:25):**

Our classrooms have each been assigned a door that they will enter and exit through at the start and the end of the school day. The classroom teachers will meet their students at their muster point and escort them in/out at the start and end of each day. If a student arrives late then they would enter through the front entrance and check in at the office.

Front Doors	Junior Bootroom	Senior Bootroom	K Doors
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Protocols:

- students should arrive at school at bell time
- students will be expected to line up behind their marker prior to being invited into the building
- teachers will meet their class at their marker at the bell and lead their children to the classroom
- teachers will implement practices that will encourage social distancing at lockers
- students will enter the building one or two classes at a time depending on space
- students will be storing outdoor shoes/boots at the classroom
- teacher will escort their students to their muster points at the end of the day to meet parents

## 2020-21 Bell Times:

At Brunskill Elementary School, our bell times have been adjusted to accommodate social distancing by reducing the number of students outside for recess at the same time. For that reason, our recess breaks will be staggered. Our classrooms have been divided up into groups.

### Group 1

Morning Supervision	8:40 – 8:55
Warning Bell	8:50/8:55
Period 1	9:00 – 9:50
Recess (Cohort 1)	9:50 – 10:05
Period 2	10:05 – 10:55
Period 3	10:55 – 11:45
Cohort 1 Recess	11:45 – 12:10
Cohort 1 Eat	12:10 – 12:40
Period 4	12:40 – 1:30
Recess (Cohort 1)	1:30 – 1:45
Period 5	1:45 – 2:35
Period 6	2:35 – 3:25
Afterschool Supervision	3:25 – 3:40

### Group 2

Morning Supervision	8:40 – 8:55
Warning Bell	8:50/8:55
Period 1	9:00 – 9:50
Period 2	9:50 – 10:40
Recess (Cohort 2)	10:40 – 10:55
Period 3	10:55 – 11:45
Cohort 2 Eat	11:45 – 12:15
Cohort 2 Recess	12:15 – 12:40
Period 4	12:40 – 1:30
Period 5	1:30 – 2:20
Recess (Cohort 2)	2:20 – 2:35
Period 6	2:35 – 3:25
Afterschool Supervision	3:25 – 3:40

## Recess Groupings:

Group 1	Entry/Exit Door	Group 2	Entry/Exit Door
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### Protocol:

- classroom teachers will escort students outside
- classrooms are assigned play areas outside
- students will be expected to line up behind their marker prior to entering the building
- social distancing will be monitored by recess supervisors
- students are encouraged to bring their own equipment as long as it can be stored easily in their locker (i.e. skipping ropes, basketball, etc.)
- students will sanitize/wash hands before and after recess

## Lunch Guidelines:

- we strongly encourage all students to go home for lunch if possible
- parents can meet their child at their muster point for pickup
- older students picking up younger siblings will meet them at their muster point

- our target is social distancing at lunch time in students' own classroom
- there will no access to microwaves or school cutlery
- there will be no milk program until further notice
- students will sanitize their own eating space before and after eating
- staggered lunch recesses may occur based on lunch enrollment
- we will mirror the AM/PM recess schedule for enter/exit
- there is no recycling club this year, all recyclable materials will be sent home in students lunch kit or backpack

### **Registration:**

- August 26<sup>th</sup>: New families & SPS transfer students can register with their NEW school
- Administrators have scheduled eight 30 minute registration meetings for returning families



### **Staggered Start (grade 1 – 8):**

- families will receive a welcome e-mail on September 4<sup>th</sup> from their child's classroom teacher providing staggered start information
- staggered start will occur from September 8<sup>th</sup> – 11<sup>th</sup>
- ½ of each classroom will attend on September 8<sup>th</sup> & 10<sup>th</sup>
- ½ of each classroom will attend on September 9<sup>th</sup> & 11<sup>th</sup>
- all of our students will attend on September 14<sup>th</sup>
- purpose of the staggered start is to help reduce anxiety, establish and explicitly teach new classroom procedures/routines
- a detailed handbook will be provided to Kindergarten families outlining the staggered start

### **Classroom Environment:**

- unnecessary furniture will be removed
- furniture will be arranged for forward facing seating whenever possible
- teacher will determine student movement in classroom with directional arrows
- students will all have an individual storage container with their school supplies at their desk
- computers will be disinfected after each use
- teachers will utilize outdoor learning spaces as much possible
- teacher will be leaving windows open as much as possible to allow the fresh air in
- classroom activities will be planned that avoid physical contact or close gathering of students
- teachers will maximize social distancing between lockers

### ***Washrooms/Water Fountains:***

- maximum of three children in the washroom at a time
- washroom passes will be provided to classes for students to use
- water fountains have been disabled
- students need to bring their own waterbottle
- students are asked to fill their waterbottle at home prior to arrival and at lunch
- please do not send glass waterbottles
- students will fill bottles in their classrooms

### ***Physical Education:***

- we are following the Open Saskatchewan ministry guidelines
- physical education teachers will respect the physical distance of 2 metres
- physical education teachers will focus on activities that do not use equipment
- physical education teachers will make sure that when equipment is used, that it is properly disinfected after each use
- physical education teachers will incorporate proper hand washing and personal hygiene routines
- physical education teachers will use outdoor spaces and parks as much as possible

### ***Band/Performing Arts:***

- we are following the Open Saskatchewan ministry guidelines
- The safe offering of curricular opportunities within our schools that adhere to the Performing Arts Guidelines are currently being investigated. More information will be provided prior to school startup.

### ***Extracurricular Activities:***

- *Sports:*
  - no fall activities will be offered (i.e. cross-country, volleyball, etc.)
  - awaiting provincial direction
- *Clubs:*
  - regular in-school clubs supervised by staff will not be able to meet in person but can pursue creative alternatives

### ***Land-Based Learning/Field Trips/Presenters:***

- Instructional learning that occurs off-site, on the land, or outdoors will be encouraged. Busing is allowed if the class cohort is maintained. Cleaning, sanitization, mask, and hygiene protocol will be followed.
- field trips to public buildings will not be permitted at this time
- Virtual presentations are encouraged. In-person presentations will not be permitted until further notice.